

Higher Education Evidence Based Policy Making

SELLECTION CALL FOR APPLICATIONS 07.10.2013 (1)

Selection call for applications: Activity 6. Enhancing the information level and improving competences of the personnel involved in the reporting exercises and elaboration of higher education public policies

1. Project: Higher Education Evidence Based Policy Making: a necessary premise for progress in Romania, code: 34912

2. Domain: Public policies expert

3. Type and number of available positions: 4 execution positions

4. Objective: Enhancing the information level and improving competences of the personnel involved in the reporting exercises and elaboration of higher education public policies through dedicated trainings and workshops

5. Activities in which the expert will be involved:

Activity 6. Enhancing the information level and improving competences of the personnel involved in the reporting exercises and elaboration of higher education public policies.

Organizing 4 trainings with maximum 20 participants on public policies elaboration, in order to better understand all stages of the process and the role of the people involved in elaborating these policies. The trainings will focus on substantiating policies from the reporting and data management perspective.

Elaborating the training manual.

Organizing 6 Mutual Learning Workshops with national and international participation on the topic of Bologna Process action lines.

6. Experts' team responsibilities:

- elaborating the training manual;
- designing the training sessions;
- elaborating the reports resulting from the Mutual Learning Workshops.

7. Specific requirements (qualifications and expertise):

- university degree;
- work experience in a similar position: minimum 3 years;
- computer skills - Windows, Microsoft Office, graphic editing programs;
- English;
- other relevant diplomas would be a plus.

8. Knowledge and specific skills:

- efficiency in time management;
- professional approach and confidentiality concerning the project objectives;
- experience in educational projects, with an emphasis in higher education public policies;
- good knowledge in elaboration of public policies.

9. Activity timeframe:

The activity is scheduled to take place for 3 months, between 1 November 2013 - 1 February 2014.

10. Applications:

The applications will be submitted via e-mail at secretariat-podca@uefiscdi.ro or at the postal address 3, Calea Plevnei St., Bucharest, no later than 18 October 2013, containing:

- letter of intent;
- CV (Europass);
- Copies of diplomas and other relevant documents.