

Higher Education Evidence Based Policy Making

SELECTION CALL FOR APPLICATIONS 17.05.2012

Selection call for applications

1. Institution: The Executive Agency for Higher Education, Research, Development and Innovation Funding (UEFISCDI)

2. Project: Higher Education Evidence Based Policy Making: a necessary premise for progress in Romania, code: 34912

3. Domain: Public policies expert

4. Level: execution

5. Objective: Providing support in obtaining the project specific activities

6. Activities in which the expert will be involved:

Activity 4: Selection of the target group (maximum 150 people involved in the elaboration of higher education public policies) and the experts to be involved in project activities.

- 4.1 Defining the profile of the people to be trained and the selection process
- 4.2 Identifying the people with a high degree of expertise to be involved in various project stages (identifying the working group experts, MLW experts, speakers, etc.
- 4.3 Selecting the personnel involved in public policies elaboration from the target group

7. Responsibilities of the experts:

- Defining the target group profile;
- Involvement in the identification and communication with highly trained experts to be involved in various project stages;
- Involvement in the personnel selection;
- Involvement in the specific working group meetings;

8. Specific requirements (qualifications and expertise):

- university degree;
- experience in the field of public policies at national and international level;
- work experience: minimum 5 years;

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- work experience in a similar position: minimum 3 years;
 - computer skills - Windows, Microsoft Office, graphic editing programs;
 - English.

9. Knowledge and specific skills:

- efficiency in time management;
- professional approach and confidentiality concerning the project objectives;
- experience in educational projects, with an emphasis in higher education public policies.

10. Activity timeframe:

The activity is scheduled to take place for 1 month, between 1 - 30 June 2012.

11. Applications:

The applications will be submitted via e-mail at secretariat-podca@uefiscdi.ro or at the postal address 3, Calea Plevnei St., Bucharest, no later than 29 May 2012, containing:

- letter of intent;
- CV (Europass);
- Copies of diplomas and other relevant documents.

12. Available positions: 2